

## Board Policy Type: Executive Limitations

### Policy Title: Communication & Counsel to Board

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The Executive Director shall not permit the Board to be uninformed or unsupported in its work.

**Executive Director's Interpretation**

*"Uninformed" refers to all information about organizational operation relevant to Board responsibility.*

*"Unsupported" refers to receiving logistical assistance necessary to fulfill the Board roles.*

Accordingly, the Executive Director shall not:

1. Fail to inform the Board of actual or anticipated:

**Executive Director's Interpretation**

*"Inform" may be direct conversation, phone call, email, or other written means.*

*"Actual" are issues that have happened in the past or a current reality in the present.*

*"Anticipated" are issues that are probable and cause for concern.*

- a. Legal actions;

**Executive Director's Interpretation**

*"Legal Action" imply situations worthy of an attorney or legal counsel.*

- b. Financial concerns;

**Executive Director's Interpretation**

*"Financial Concerns" may be financial trends, budget issues, or fiscal crisis.*

- c. Change in status for the Executive Director.

**Executive Director's Interpretation**

*"Change in Status" may reference an extended leave of absence or resignation.*

2. Fail to advise the Board, if in the Executive Director's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Executive Director Relationship, particularly in the case of Board behavior that is detrimental to the working relationship between the Board and the Executive Director.

***Means of Measuring Executive Director's Compliance of His Interpretations***

*Executive Director communicates with CGO and VGO. If the Executive Director's opinion is validated, the Board will take appropriate measures to resolve the issue and restore the working relationship.*

3. Fail to report in a timely manner an actual or anticipated non-compliance with any Board policy including progress toward a solution.

**Executive Director's Interpretation**

*"Report" is the result of the Executive Director's written correspondence between CGO & VGO.*

*"Actual" is past or present whereas "Anticipated" is present or future.*

*"Any" is inclusive of all four policy quadrants and relevant to Board procedures.*

***Means of Measuring Executive Director's Compliance of His Interpretations***

*Non-compliance is recorded in writing to the CGO and VGO so as to validate any situation resulting in non-compliance – actual or perceived. The Board will take appropriate action to modify policies determinant upon the severity of the non-compliance.*