

Board Policy Type: Governance Process

Policy Title: Annual Governance Calendar

The annual governance calendar identifies tasks and activities to ensure that all elements of the Board job descriptions are fulfilled.

Specifically, tasks and activities include:

1. Review and evaluate governance policies for relevancy
2. Monitor staff compliance with Ends and Executive Limitation policies;
3. Monitor Board compliance with Governance Process and Board/Director Relations policies through an online policy evaluation in August. The full Board reviews survey results and revises policies according to the *Governance Calendar* (III.H);
4. Evaluate Executive Director and determine compensation changes;
5. Create, implement, and evaluate on-going communication, listening, and feedback activities with Values Owners at every Board meeting;
6. Nominate Board officers and members to fill vacancies;
7. Elect Board officers and members to fill vacancies;
8. Meet with an auditor annually with the Executive Director present and also in executive session;
9. Annual orientation of new Board members following election and no later than November 15;
10. Annual retreat to review the strategic plan developed by staff and identification of strategic issues and opportunities to be addressed in next year's strategic plan

III.H